

Switzerland Point Middle School  
**BEYOND THE BELL**  
2017-2018

|           |          |             |         |           |      |
|-----------|----------|-------------|---------|-----------|------|
| Reg. Fee: | Monthly: | Punch card: | SJCSDE: | Multiple: | S/C: |
|-----------|----------|-------------|---------|-----------|------|

Child's Name:

First \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_ Nickname \_\_\_\_\_

Nickname: \_\_\_\_\_ Birthdate: \_\_\_ / \_\_\_ / \_\_\_ Sex: M F Grade in 2017/18: \_\_\_\_\_

Mother's Name: \_\_\_\_\_ Father's Name: \_\_\_\_\_

Email: \_\_\_\_\_ I check email daily: Yes No

Mother's Home Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Father's Home Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Child resides with: \_\_Mother/Stepmother, \_\_Father/Stepfather, \_\_Both, \_\_Other \_\_\_\_\_

EMPLOYER INFORMATION:

Mother: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Father: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

MEDICAL CONTACT:

Physician: \_\_\_\_\_ Phone: \_\_\_\_\_ Address: \_\_\_\_\_

May SPMS call another physician if unable to contact the above? Yes No

CUSTODIAL RIGHTS: (Persons permitted to remove the child from school/Extended Day)

Father: Yes No Mother: Yes No Step-Parent: Yes No

If "No" to Father or Mother, we must have legal documentation on file in order to enforce

**ALTERNATIVE CHILD PICK-UP/EMERGENCY CONTACT APPROVED LIST:**

I hereby give the SPMS "Beyond the Bell" Program permission to release my child to the following persons:

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_

SPECIAL INSTRUCTIONS AND/OR MEDICAL CONCERNS: \_\_\_\_\_

Signature of  
Parent/Guardian: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Switzerland Point Middle School  
"BEYOND THE BELL" – **Monthly** Option  
2017-2018

SPMS offers extended day from 2-6pm daily and 1-6pm on Wednesdays in the Media Center.

NEW ENROLLMENTS as well as RE-ENROLLMENTS are required to pay a non-refundable registration fee of \$75. It is due when application is submitted. This is a ONCE-A-YEAR Fee and helps provide materials necessary for Extended Day. We cannot guarantee placement in our program until the registration fee is paid.

***Florida State Law requires that all services must be paid in full prior to services being rendered. The cost is \$240 (\$120 SJCSD) per month and monthly fees & any late fees must be paid to attend. Full tuition is due regardless of your child's anticipated attendance for the next month. Please mail your 1<sup>st</sup> payment, due by August 1<sup>st</sup>, payable to SPMS. In the memo, write student's name & BTB. The payment for September will be due on August 15<sup>th</sup>. For your convenience, the program fees have been broken up into 10 equal payments. Payment schedules are posted on the school website under "Beyond the Bell" and you will be given a hard copy as well. There is a \$5/day late payment fee. (We do offer a 10% multiple discount on monthly fees for siblings.) IF you decided to switch from Monthly to a Punch Card, there is an additional \$35 processing fee.***

A paraprofessional will supervise until 3pm. During this time students will be provided a drink and a snack. From 3-6pm there will be a certified teacher supervising and assisting with homework. Students will be allowed to leave the library to attend a teacher's review or help session, attend a club meeting, or a sport's practice. **If students are not picked-up by 6pm, parents will be charged a late fee of \$1.00 per minute.** Each student must be signed out and picked up by someone on the approved pick-up list. Please be aware that you will be asked to show your ID until we know you.

All school rules will be enforced during "Beyond the Bell." It is a privilege, not a right, to attend the "Beyond the Bell" program. Students who cannot behave and follow the rules will not be allowed to attend. The first two reprimands for behavior will be warnings with written documentation for the parent to sign. The third and subsequent reprimands may result in being suspended from Beyond the Bell. Again, written documentation will be provided for the parent to sign. Depending upon the number of reprimands and the severity of the behavior, your child may be expelled from the program.

It is our goal in Beyond the Bell to provide a positive environment that allows students time to complete required homework and receive assistance if needed. We expect that a student's behavior will not disrupt the working environment of others. We want students to use their time in Beyond the Bell productively, so the evenings can be spent homework free and quality family time can be enjoyed. We look forward to working with you and your child to assist him/her in having a successful school year.

**Catherine Black**  
**Beyond the Bell Manager**  
**Catherine.Black@stjohns.k12.fl.us**  
**SPMS Office: 904-547-8647 Fax: 904-547-8645**

Switzerland Point Middle School  
"BEYOND THE BELL" – **Punchcard** Option  
2017-2018

If your child needs only occasional afterschool care, the Punch Card option **allows 20 visits for only \$340 (\$170 SJCSD E)**. **As with the monthly extended day care, you are required to pay a non-refundable registration fee of \$35. It is due when application is submitted. This is a ONCE-A-YEAR Fee and helps provide materials necessary for Extended Day. We cannot guarantee placement in our program until the registration fee is paid. If you decide to switch from a Punch Card to a Monthly Option there is a \$35 Processing Fee.**

The Beyond the Bell Manager will keep the punch card and notify you when the card is down to only 2 visits. **Florida State Law requires that all services must be paid in full prior to services being rendered.** Therefore, registration and payment must be made BEFORE attending extended day. The card is good only for the current school year and it can be used by a family (siblings can be on one card).

A paraprofessional will supervise until 3pm. During this time students will be provided a drink and a snack. From 3-6pm there will be a certified teacher supervising and assisting with homework. Students will be allowed to leave the library to attend a teacher's review or help session, attend a club meeting, or a sport's practice. **If students are not picked-up by 6pm, parents will be charged a late fee of \$1.00 per minute.** Each student must be signed out and picked up by someone on the approved pick-up list. Please be aware that you will be asked to show your ID until we know you.

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