**Switzerland Point Middle School- School Advisory Council Meeting Minutes**

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| Date and Time | 09.21.2016 at 3:30pm |
| Place | SPMS Room 520 |
| Attendance/Quorum | Staff: Janice Fallon, Wayne Beck, Lisa Kunze, Michael Shine, Missy Kennedy, Debra Gregory, Beth Kessel  Parents: Courtney Waters, Patience Kurtz, Robert Block, Stephanie Howell, Claudine Owen, Jyoti Vohra, Tabitha Sorensen |
| Call to Order by | Beth Kessel |
| Motions and Votes | * Vote to approve student good character recognition goal * Vote to approve future meeting dates and times passed unanimously * Vote to approve School Improvement Plan passed unanimously |
| Any correspondence | n/a |
| Minutes (agenda order) | * SAC Power Point on the overhead * Ms. Kunze explained where and how funds are dispersed * Vote taken on proposed dates. It was proposed by Ms. Kunze to do away with the December 21st date and replace with January 18th. Debra Gregory made a second motion. Motion was approved. * A motion was made by Mr. Block to change the time from 3:30 to 3:00. Michael Shine made a second motion. The new time was approved. * Motion was made by Mr. Block to approve character recognition goal. Debra Gregory made second motion. Motion was approved. * Review SAC By-Laws by Debra Gregory * Review future meeting Dates and Times * Finance report by Debra Gregory * Membership forms distributed. * Principal Update by L. Kunze * School Improvement Plans: * Digital tool certification must be obtained by students at 75% success rate. * Goal created: Students will feel their good character actions recognized by staff 75% of the time. * 30 students in self -contained classes; highest enrollment to date * A second dean was added to staff and one Associate Teacher will be added to staff soon. |
| New Business/Q&A | * Several parents asked questions |
| Adjournment | 4:47 pm |
| Next Meeting | * October 19, 2016 3:00 pm * SPMS Room 520 |
| Future Discussions | * Vote to approve School Recognition Money Allocation * Vote to approve SPMS SAC By-laws * Review of Needs Assessment Survey – Parent Survey Questions |
| Submitted by | Debra Gregory |